

AIRCRAFT MAINTENANCE LIABILITY INSURANCE QUESTIONNAIRE

COMPLETE THE FOLLOWING PAGES

Client Name: _____
(the policyholder that executes the contract of insurance)

1. Annual Turnover

What is your annual turnover? _____

Alternatively delete as appropriate:

Is your annual turnover in excess of	USD1 million?	Yes/No
Is your annual turnover in excess of	USD10 million?	Yes/No

2. Balance Sheet Total

What is your balance sheet total? _____
(total of all assets without any deduction for liabilities i.e. fixed assets and current assets)

Alternatively delete as appropriate:

Is your balance sheet total greater than	USD5million?	Yes/No
Is your balance sheet total greater than	USD10million?	Yes/No
Is your balance sheet total greater than	USD20million?	Yes/No

3. Average number of employees

Is your average number of employees during the coming year greater than 250? Yes/No (please delete as applicable)

4. Operations inside the European Economic Area (EEA)

Do you have business operations located in at least one of the following countries? Yes/No (please delete as applicable)

The EEA:
Austria, Belgium, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, United Kingdom.

To fulfill our regulatory obligations this section of the Proposal Form must be completed

If insufficient space provided please identify and attach separate sheet(s)

Name of Insured	
Principal Address	
Contact Name	
Telephone Number	

Facsimile Number	
Email	
Inception date of insurance to which this questionnaire relates and provide details of your current insurance.	
Limit of liability required under the insurance?	

Describe the nature of work performed.	
For how long have you been undertaking such operations?	
Identify your current five main customers and the work you undertake for them.	
Are you an approved service center for any aircraft / engine manufacturer? If yes provide details.	
If you sub-contract any work advise what work and to whom.	
Identify any work undertaken in the USA or any work undertaken for US customers (including by agents/sub-contractors).	
Number of employees who work on aircraft?	
Detail the experience of the workforce who undertake work on aircraft?	
What qualification do they carry?	

Do they undergo recurrency training?	
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Describe your employee vetting procedures (background checks)	
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Describe your quality assurance programme	
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Advise the locations at which you undertake service / maintenance operations?	
Describe the maintenance premises / facilities you occupy and work at / from? Are they owned or leased?	
In respect of operations performed at airfields /a airports, for each:- Where are the facilities in relation to taxiways / runways?	
If you operate with proximity to aircraft detail the distance and aircraft types?	
If you work on aircraft detail what type of aircraft / what operation is undertaken?	
Are aircraft worked upon in-situ or removed to a hangar / servicing area?	
Are such aircraft loading / unloading passengers?	
The type and number of vehicles operated airside?	

Where Third Party aircraft are deemed to be in your care, custody or control (whether being worked upon or storage only) provide the following details for each location:-	
Average value any one aircraft	
Average total value at any one time ALL aircraft	
Maximum value any one aircraft	
Maximum total value at any one time ALL aircraft	
Average total value in any one hangar	
Maximum total value in any one hangar	
Average value any one aircraft outside hangars	
Maximum value ALL aircraft outside hangars	
Maximum value ALL aircraft within ALL hangars	
Average number of aircraft in your care, custody or control at any one time	
Maximum number of aircraft in your care, custody or control at any one time	
Average number of aircraft in your care, custody or control annually	
Maximum number of aircraft in your care, custody or control annually	
Please provide details of any rotor wing aircraft included above	
Provide the above information in respect of engines if applicable	

<p>If you undertake the flying of third party aircraft provide details of</p> <p>The aircraft</p> <p>Frequency / duration / location of flights?</p> <p>For what purpose?</p> <p>Experience of the aircrew?</p> <p>Would any passengers be carried (e.g. technicians / observers)? If yes advise number and in what capacity are they on board?</p>	
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	<u>US</u> <u>Civil</u>	<u>Non-US</u> <u>Military</u>
Number of aircraft worked upon annually split		
Wide body		
Narrow body		
Other fixed wing		
Rotor Wing		
Do you undertake any manufacturing? If yes provide details		
Do you have any over the counter sales of spare parts / components? If yes provide details		

<i>Sales / Revenue</i>	<i>Currency</i>		
<u>LAST YEAR</u>		<u>Civil</u>	<u>Military</u>
Fixed wing			
Rotor wing			
Total			
% split between Airframe and Engines/ Propellers/Rotors			
<u>THIS YEAR</u>		<u>Civil</u>	<u>Military</u>
Fixed wing			
Rotor wing			
Total			
% split between Airframe and Engines/ Propellers/Rotors			
<u>NEXT YEAR</u>		<u>Civil</u>	<u>Military</u>
Fixed wing			
Rotor wing			
Total			
% split between Airframe and Engines/ Propellers/Rotors			
Do you require Product Liability coverage for past production / sales?			

CONTRACTUAL

<p>What is your contractual relationship with your customers / suppliers / sub-contractors in terms of liability / indemnity / insurance?</p> <p>Do you (endeavour to) adhere to standard terms of business with customers / suppliers? Provide copy</p>	
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AIRCRAFT NON-OWNERSHIP LIABILITY (THE CHARTERING OF AIRCRAFT IN SUPPORT OF YOUR BUSINESS)

<p>Do you undertake the charter any aircraft for such purposes.</p> <p>If yes please complete the attached supplementary page.</p>	
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CLAIMS/LOSSES

<p>Provide details of any aviation accidents/losses or claims made against you (insured or otherwise) in the last five years including amount(s) (being) claimed and the claimant(s).</p>	
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DO YOU UNDERTAKE ANY OTHER AVIATION OPERATIONS NOT CONTEMPLATED HEREIN? Is, Yes, please explain.

Material Information

Your Duty to Make a Fair Presentation

“Material Information” means all information that would influence an insurer in determining whether to accept the risk and, if so, the premium, terms and conditions to be applied. If you are in doubt as to whether information might be relevant to an insurer’s determination, we would advise that you disclose it.

By statute, you are required to make a fair presentation of the risk you are seeking to insure to your insurer. To make a fair presentation of the risk you must either (1) disclose all Material Information that you know or ought to know or (2) provide insurers with sufficient information to put them on notice that they need to ask you further questions to reveal all the Material Information. You should keep in mind that this is not meant to result in a two stage process where you provide insurers with a little information and they ask all the questions. This second limb will only apply where you have tried, but failed, to provide all Material Information and can show that you have given the insurer a good base on which to ask the further questions.

You will be deemed to know all Material Information that is known to your senior management or those responsible for arranging your insurance, and which should reasonable have been revealed by a reasonable search. Your search will need to include information which is held by other persons such as your agents (for example, your insurance broker). We are not required to provide you or insurers with any information that we have received (i) from anyone other than you or your representatives or (ii) otherwise than directly in connection with the particular contract of insurance we are placing for you. Any losses you suffer as a result of any related non-disclosure or misrepresentation will be your responsibility.

Failure to disclose all Material Information or misrepresenting circumstances could result in the terms of your insurance contract being rendered void (so that claims are not paid and there is no cover), terms being amended or insurers reducing any claim(s) paid in proportion to the increased premium that would have been charged had the true position been known. Insurers may also have a right to recover all or part of any claim payments made.

The disclosure obligations outline above will arise:

Before the policy is entered into – Therefore, if you become aware that information that you have supplied prior to confirmation of your insurance cover was incorrect or incomplete, you should tell us immediately; and

After the policy is entered into – The duty to make a fair presentation is re-imposed when there are changes or variations in cover, when the insurance contract is renewed or extended and when you make a claim. In addition, changes which substantially increase, or fundamentally alter the risk or relate to compliance with a warranty or condition in the insurance contract, must be notified at once. Some insurance contracts also contain an express obligation to notify any change in risk. You need to ensure that you are familiar with the terms of your policy and have taken any advice you require to understand the implications.

Declaration

I hereby declare that to the best of my knowledge and belief, the particulars and answers herein are true and correct and that I have not knowingly withheld any information which would influence the decision of the underwriters in regard to this proposal.

Name:

Signature: Date: